

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

The IQAC of our college conducted a meeting on 17/07/2019 with the following members to discuss the matters relating to enhancement and nourishment of quality education.

Members Present

Chairperson	Dr. S. Ramanathan	Principal
IQAC Coordinators	Dr. M. Jaya	Head & Associate Professor Department of Commerce
	Dr. S. Kanimozhi	Head & Associate Professor P.G & Research Department of Microbiology
Members	Mr. G. Ravichandran	Vice - Principal
	Dr. T. S. Santhi	Director, Asan Institute of Management
	All Department Heads	

All the members in the meeting were actively involved in the discussions and implementation of plan of action. Members and Head of Departments involved in the discussion in order to ensure continuous improvement in the field of academic and research and to propose new initiatives for this year.

- As the college celebrates silver Jubilee this year, as a mark of adding a feather to the cap it was proposed to conduct twenty-five mini projects. As a part of this an International Conference and a cultural event are suggested to conduct as the major activities. So, plan of activities for the same was discussed.
- Feedback to be collected from the student's and analyzed regularly at the end of the semester.

The prime responsibility of IQAC to initiate, plan and supervise various activities to impart quality education was conferred and the faculty members were insisted to utilize

- I C T Tools for presentations and interactive videos.
- Web-based learning
- Modern teaching learning practices with NPTEL (National Programme on Technology Enhanced Learning),
- Regular conduction of class tests, internal test, providing seminar and tracking attendance for the continuous assessment for the progress of students.

Contribution of IQAC in emphasizing research activities and to create research culture among faculty for enriching and enhancing professional competency was discussed.

- Research culture should inculcate in academics and Industry Institute interaction is to be started.
- Faculty members are advised to undertake consultancy services that facilitate knowledge and technology transfer.
- Faculty members are informed to undertake socially relevant innovative research and share their research findings in reputed journals such as Scopus indexed /UGC indexed journals.
- Departments are advised to sign MOU's with national institutions/universities/ industries for academic and research collaborations.
- Various clubs of the college to take up impact-oriented activities in order to reach out to the underprivileged and the marginalized working with NGO's suggested.

IQAC facilitating the activities related to student support and progress were discussed.


- Discussed on supporting students in numerous ways such as mentoring in
 - Academic studies
 - Sports and
 - Cultural
 - Providing scholarships under various schemes
- Discussed on guiding students for the development of their
 - Career
 - Soft-skills
 - Language skills
 - Human values

- Social responsibility and
- Environmental awareness.
- Follow up of the existing procedures on supporting students are advised to carry out.

Quality initiatives to be taken to enhance the infrastructure and learning resources by IQAC were discussed.

- Discussed on subscription of e-resources for learning under N-list programme.

The best practices of the institution were discussed.



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