

20/07/2020

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting (2020 – 2021)

The IQAC of our college conducted first meeting on 15.07.2020 with the following members, through online mode to discuss about various activities and to identify areas for improvement to provide quality education.

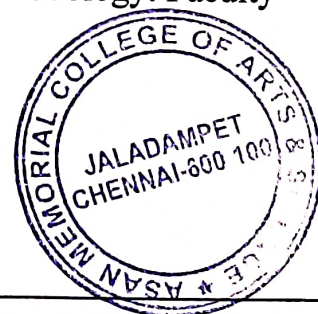
Members Present

Chairperson	Dr. S. Ramanathan	Principal
IQAC Coordinators	Dr. M. Jaya	Head & Associate Professor Department of Commerce
	Dr. S. Kanimozhi	Head & Associate Professor P.G & Research Department of Microbiology
Members	Mr. G. Ravichandran	Vice - Principal
	Dr. T. S. Santhi	Director, Asan Institute of Management
	All Department Heads	

Members and Head of the Departments enthusiastically involved in the discussion to take quality measures in order to upgrade the overall performance of the institution and to propose new initiatives for this year.

The following points were discussed in the meeting:

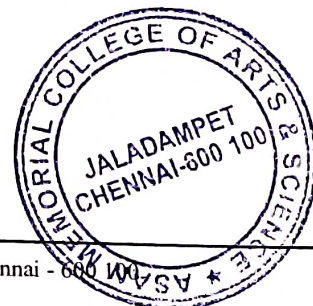
- The key role of IQAC in the development and application of quality standards for the various academic activities of the institution was deliberated. On the backdrop of the Covid-19 pandemic, it was suggested to develop and adopt common online Teaching-Learning methodology. Faculty members were insisted to handle the following practices.



- Conduct of online classes through new and supportive technology such as Learning Management System (LMS) along with the existing power point presentations.
 - Access to e-resources.
 - Small group tutorials, assignments, and self-learning.
 - Project based learning through mini, minor and major projects.
 - Adopting modern pedagogical techniques.
 - Counselling of students with life skill lessons.
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- Discussed on improving the performance of students by providing simplified notes, revising previous year question papers.
 - Encouraging the students to improve their grades to improve the quality of results.
 - The evaluation procedures such as internal assessments, assignments and seminars to be conducted regularly.
 - Highlighted the importance of attendance to gain academic, personal, and professional benefits for the students.
 - Suggestions also given to develop awareness among staff and students to take appropriate safety measures to protect and prevent spread of COVID 19. Also suggested to all the departments to organize awareness online programmes. The plan of activities for the same were discussed.
 - Informed to collect Feedback from the students in a prescribed format and to compile, analyze regularly and to prepare a report.

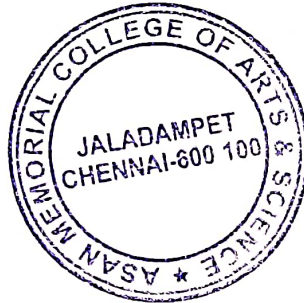
Role of IQAC in research activities for enabling the faculty to translate theoretical knowledge to action and to facilitate the student community to acquire research skill and knowledge was discussed.

- Emphasized on the need to cultivate symbiotic relationships between industry and college.
- Faculty members were advised to undertake major and minor research projects from government and other funding agencies.



- Faculty, Research Scholars and Post graduate students were motivated to publish the research findings in more number in Scopus indexed /UGC indexed journals.
- Departments are advised to sign M.O.U's with corporate agencies/national institutions/ industries for academic and research collaborations.
- Discussed about the conduct and participation of Conference/ seminars / workshop at International/National /Regional levels by the Faculty members and students through online mode.

IQAC encouraged the students and staff facilitating the activities towards social needs like supporting the needy people during the pandemic situation through the clubs like NSS and Rotaract as the best practice of the institution.




PRINCIPAL